



Updating Your Information and Contacts in Student Planning

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n) When you have finished, click Add Contact. Then click the Click Here to Confirm button on the next screen.

STEP 4 – Verify your phone numbers

If you have not provided both a cell phone number and a home phone number, you'll be asked to verify both. This is true even if they are the same number.

STEP 2 – Verify your personal info

The first time you log into Student Planning at the beginning of a new academic year, you will be prompted to verify your legal name, parent/guardian address, home phone, and cell phone.

STEP 3 – Verify your emergency contact information

At the start of each academic year, you'll be asked to verify your emergency and missing persons contacts.

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If you have questions or need assistance, please contact the Registrar's Office at 765-361-6416 or registrar@wabash.edu.